TRANSPARENCY AND REPORTING POLICY

Verein Legacy Digitalis

1. Purpose

Verein Legacy Digitalis is committed to transparency, accountability and the responsible management of resources entrusted to the Association.

This policy establishes the principles governing the disclosure of institutional information, reporting of activities and financial accountability in accordance with the Association's Statutes and public-benefit objectives.

2. Institutional Transparency

The Association makes essential information about its purpose, governance and activities publicly accessible.

This includes:

- The Association's Statutes and organisational structure.
- Information about its governing bodies.
- Research programmes and institutional objectives.
- Adopted governance policies.
- Information about scientific, cultural and educational activities.

Public information shall be accurate, current and clearly distinguish established activities from future plans.

3. Research and Project Transparency

The Association promotes scientific transparency and the responsible documentation of its research.

Research findings, reconstruction methodologies and project outcomes may be communicated through publications, educational materials, exhibitions and digital platforms.

Where appropriate, the Association distinguishes documented historical evidence from scientific interpretation and acknowledges limitations or uncertainties in its findings.

The disclosure of research materials remains subject to intellectual property rights, contractual obligations, confidentiality requirements and applicable law.

4. Financial Accountability

The Association maintains appropriate financial records and ensures that its resources are used in accordance with its statutory objectives.

Donations, grants and other contributions are administered responsibly and in compliance with any applicable funding conditions.

The Board oversees financial management and prepares the annual financial statements for approval by the General Assembly.

Financial information may be presented in aggregated form to provide an appropriate overview of the Association's funding and expenditure while protecting legitimate confidentiality interests.

5. Annual Reporting

The Association prepares an annual report documenting its activities, research progress and institutional development.

Annual reports are submitted to the General Assembly for approval and may subsequently be made publicly available through the Association's website.

The scope of reporting reflects the Association's actual activities and available resources. Planned initiatives are clearly distinguished from completed work.

6. Confidentiality and Data Protection

Transparency does not require the unrestricted disclosure of internal documents, personal information, confidential agreements or protected research materials.

The Association respects applicable data protection legislation, intellectual property rights and the legitimate interests of researchers, contributors, donors and institutional partners.

Information is disclosed in a proportionate manner consistent with the Association's public-benefit mission.

7. Responsibility and Review

The Board is responsible for implementing this policy and ensuring that institutional reporting remains accurate and appropriate.

The policy may be reviewed and updated as the Association's activities develop.

Approved by the Board of Verein Legacy Digitalis

Date of approval: 22.07.2026